

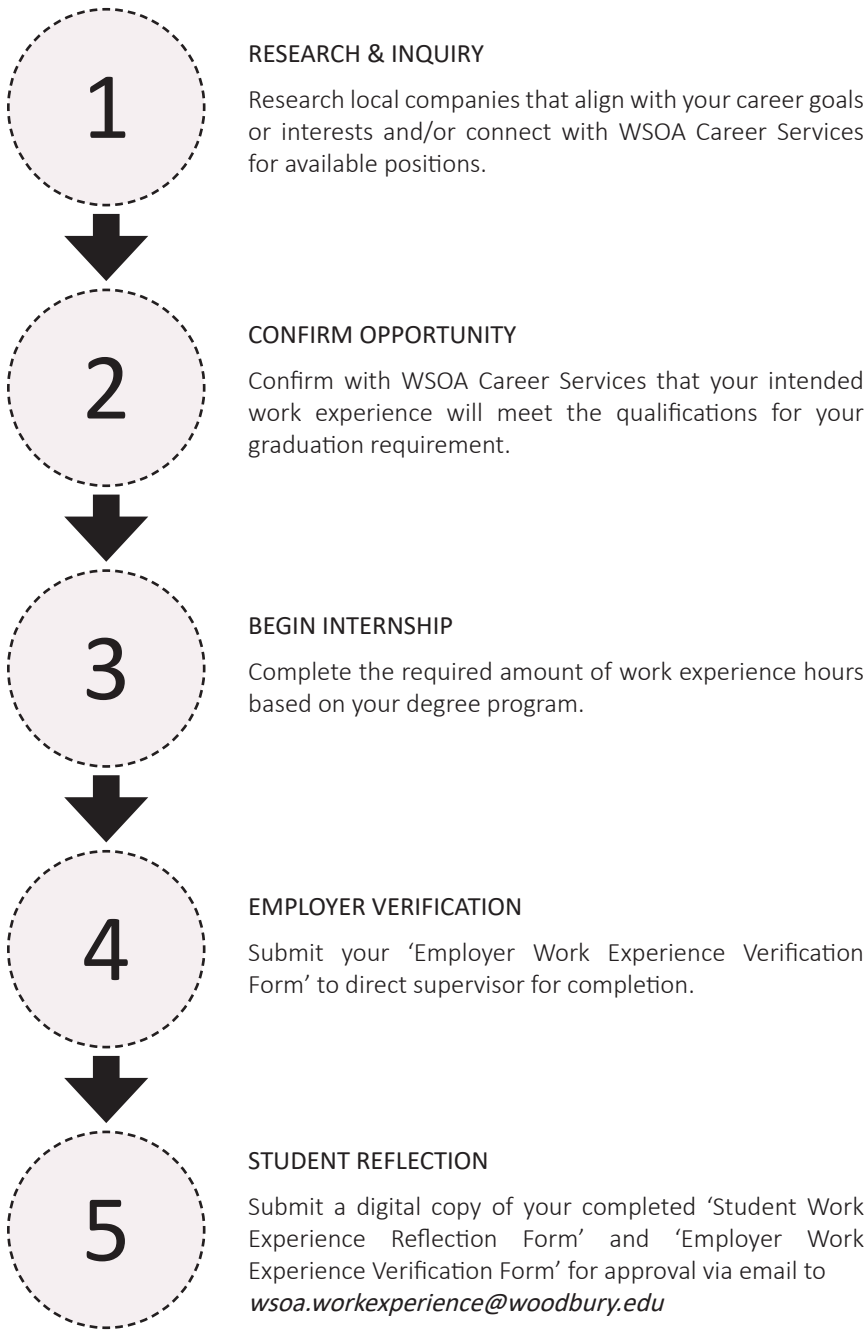


Woodbury School  
of Architecture

# WORK EXPERIENCE GRADUATION REQUIREMENT

## INSTRUCTIONS FOR APPROVAL

Prior to graduation, undergraduate students must complete and record a minimum number of work experience hours based on their degree program. This work experience must meet the following requirements:



### WORK EXPERIENCE REQUIREMENTS:

1. To ensure an adequate exposure to the professional world, a minimum number of work experience hours must be recorded per degree program as follows:

- Bachelor of Architecture:	160 Hours
- Master of Architecture	60 Hours
- Interior Design:	128 Hours
- CS Design Computation:	120 Hours
- CS Media Arts:	120 Hours
- Construction Management:	120 Hours
- Sustainable Practices:	120 Hours

2. To ensure students are fairly rewarded for their efforts, student work experience must be compensated at no less than minimum wage.

3. To ensure a close relationships between the student's work experience and their academic coursework, each student's internship is required to be directly related to their degree program and supervised by professionals in the built environment. Freelance work is not considered a supervised experience.

In lieu of the paid work experience requirements above, students may also complete up to 160 hours of volunteer work with pre-approved non-profit organizations. As the aforementioned forms may not be applicable to the volunteer experience, students opting to take this route will instead submit a letter from their supervisor (on the organization's letterhead) verifying the student's responsibilities, number of hours worked, and how well the student executed their assignments. This letter will be submitted directly to the WSOA Career Services Department at:

[wsoa.workexperience@woodbury.edu](mailto:wsoa.workexperience@woodbury.edu)