**WOODBURY
UNIVERSITY**
FOUNDED IN 1884

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Department: Security
Approved By:
Administrative Services & Human Resources

POLICIES & PROCEDURES
Camera Usage Policy
Security

The university utilizes cameras to monitor various locations on campus. The cameras have been deployed on campus since 2016. There are approx. 50 cameras deployed on campus.

The cameras are monitored at the Security Booth. The cameras can also be monitored at the Security Coordinator's office. The cameras are video only, there is no audio. The majority of the cameras are focused on common area ie. Parking lots, Woodys Patio, the Front Gate. There are several cameras located in the labs. The purpose of these cameras is to help promote campus safety by preventing theft, vandalism and trespassing.

High-Flex cameras

The high-flex cameras used for instructional purposes are deployed in various classrooms around the university. Security staff do not monitor the high-flex cameras.

The cameras are monitored on a random basis. To request a search of the cameras you can submit a request to helpdeskCampusSecurity@woodbury.edu. You will need to include the location, date and time window that you would like to have searched. You will also have to identify what you are looking for. The Security Coordinator will conduct the search and advise if anything is found. The Security Coordinator can be reached at 818-252-5250.