

BUSINESS/FARM SUPPLEMENT

School Year 2015-16

Instructions for Completing the Business/Farm Supplement

- If you have more than one business or farm, or a business and a farm, complete a supplement for each of them.
- When completing this supplement, refer to both your 2013 and 2014 IRS tax returns —specifically, Form 1040, Schedules C, D and F, as applicable. If an incorporated business is involved, refer to Form 1120 as well. If a partnership is involved, also refer to Form 1065 and/or Schedule K1. For any year for which tax forms have not been completed, estimate as accurately as possible. The financial aid administrator may later ask you to provide copies of your tax returns, including your corporate and partnership tax return(s).
- If you are the owner or part owner of a partnership or a corporation: (1) enter your percentage of ownership (question 6); (2) enter total income, expense deductions and profit for the entire business entity (questions 11–15); and (3) enter your share of net profit (question 16).
- IMPORTANT: If a business is a major source of family support but no salaries are reported and business net profit is under \$10,000, explain on an attached sheet how basic family expenses are met.

- Don't submit balance sheets, profit and loss statements, cash flow statements or tax returns in place of the Business/Farm Supplement, unless specifically requested by your college.
- If your home is part of the business or farm, enter its value and the amount of its mortgage on the CSS/Financial Aid PROFILE® Application. Don't include your home value on the Business/Farm Supplement.
- If farm income is reported on an accrual basis, the required information can be found on IRS Form 1040, Schedule F, Part III. In this case disregard questions 11a–11c below and begin your entries with Gross Income in question 12.
- If you have gains or losses from the sale or exchange of livestock and/or farm machinery, report the full amount of such gains or losses in question 16 below. Don't include in this question gains or losses arising from the sale or exchange of other property, as reported on your IRS Form 1040, Schedule D.
- If a financial question does not apply to you, write 0. Do not leave questions blank unless the instructions tell you to do so.

Parent's Business/Farm Information 1. Name of Business/Farm 2. Date Business Commenced or Farm Purchased Day Month Year 3. Location of Business/Farm 4. Type of Business/Farm Sole proprietor Partnership City/Township County State Zip Code 5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service	Student's Information	1			
Parent's Business/Farm Information 1. Name of Business/Farm 2. Date Business Commenced or Farm Purchased Day Month Year 4. Type of Business/Farm Street Address Partnership City/Township County State Zip Code 5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service	Student's name			Social Security No.	Date of Birth
2. Date Business Commenced or Farm Purchased Day Month Year	Last	First	M.I.		Month Day Year
1. Name of Business/Farm Day Month Year	Parent's Business/Fa	rm Information		2 Date Rusiness Commence	d
3. Location of Business/Farm Street Address City/Township City/Township County State Zip Code 5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name Name 8. Describe Principal Product or Service	1. Name of Business/Farm				u
A. Type of Business/Farm Sole proprietor Partnership Corporation Indicate type 5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service				Day Month Year	
Street Address Sole proprietor Partnership City/Township Corporation Indicate type	3. Location of Business/Farm			4. Type of Business/Farm	
County State Zip Code 5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service					
County State Zip Code 5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service	Street Address				
State Zip Code 5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service				☐ Partnership	
County State Zip Code 5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service	City/Township			☐ Corporation	
State Zip Code 5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service				Indicate type	
5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service	County				
5. Give Name(s) of Owners and Partners, their Relationship to the Parent(s) and their Percentage of Ownership Name 8. Describe Principal Product or Service					
Name 8. Describe Principal Product or Service	State Zip Code				
%	5. Give Name(s) of Owners and to the Parent(s) and their Per	Partners, their Relationsh centage of Ownership	nip		7. Number Employees
	Name			8. Describe Principal Product or Serv	ice
Relationship Percentage			%		
1 orounage	Relationship		Percentage		
Name	Name				
Relationship Percentage					

ı	Monthly mortgage payment on the business or farm	\$.00	р									
	Farm owners				ьu	siness owr	iers							
[ls t	the business	s a part o	of your ho	me?] Yes		No
	Do you live on the farm?	☐ Yes		No	If y	es, what pe	ercentag	e of hom	e is claim	ned for busine	ss use? %			
10.	Total Acres Owned (Farm Owners Only)													
		Mark	cet valu	ue per a	acre		No. of	acres o	wned		No. rent	ed to ot	hers	
-	Tillable land	\$.00									
1	Nontillable land	\$.00									
١	Woodlands and waste	\$.00									
,	Agricultural reserve	\$.00									
-	TOTAL	\$.00									
Bu	siness Owners Only – Income	and E	хре	nses										
11	Pusiness Income		20	13				2014	ı		Estir	nated 20)15	
11.	Business Income a. Gross receipts of sales	(J	an. 1—	Dec. 31)		(Ja	ın. 1—D	ec. 31)		(Jan.	1—Dec.	31)	
	less returns and allowances	\$.00	\$.00				
	 b. Cost of goods sold and/or operations (Don't include salaries paid to yourself, your dependents or others, or any item 	\$.00	\$.00				
	listed below.)	\$.00	\$.00				
	c. Gross profit (Line 11a minus 11b)d. Other business income	\$.00	\$.00				
12.	Total Income (Add 11c and 11d)	\$.00	\$.00				
13.	Business Deductions (Don't include any amount entered in 11b above.)	\$.00	\$.00				
	a. Depreciation	\$.00	\$.00				
	b. Interest expense	¢			.00	\$.00				
	c. Rent on business property	\$.00	Ф				.00				
	d. Parents' W-2 wages from this business	\$.00	\$.00				
	e Salaries and wages paid to family members other than yourself employed in the business	\$.00	\$.00				
	Name and Relationship					Salary								
		\$.00	\$.00				
		\$.00	\$.00				
	f. All other salaries and wages	\$.00	\$.00				
	g Other business expenses (Itemize on a separate sheet any single item over \$1,000.)	\$.00	\$.00				
14.	Total Deductions (Add 13a—13g)	\$.00	\$.00	Estin	nated 20	15	
15.	Net Profit (or Loss) (Line 12 minus line 14)	\$.00	\$.00	\$.00
16.	Your Share of Line 15 (Multiply line 15 by your percentage of ownership, question 6.)	\$.00	\$.00	\$.00

Farm Owners Only - Income and Expenses

The IRS line references are for 2013. For 2014 use the corresponding lines from 2014 IRS forms.

11.	Farm Income	2013 (Jan. 1—Dec. 31)	2014 (Jan. 1—Dec. 31)	Estimated 2015 (Jan. 1—Dec. 31)
	Profit (or loss) on sales of livestock and other items purchased for resale (from Form 1040, Schedule F, line 1e)	.00	.00	
	b. Sales of livestock and produce raised (from Schedule F, lines 2a and 2b)	.00	.00	
	c. Other farm income (from Schedule F, lines 3b, 4b, 5a, 5c, 6b, 6d, 7a, 7b, 8a, 8b)	.00	.00	
12.	Gross Income (Add 11a–11c) (from Schedule F, line 9)	\$.00	\$.00	
13.	Farm Expenses			
	a. Farm deductions less depreciation (from Schedule F, lines 10–13 and lines 15–32)	.00	\$.00	
	b. Depreciation (from Schedule F, line 14)	\$.00	\$.00	
	Total Expenses (Add 13a and 13b) (from Schedule F, line 33)	.00	\$.00	
15.	Net Farm Profit (or Loss) (Line 12 minus line 14) (from Schedule F, line 34)	.00	\$.00	
16.	Farm-Related Capital Gains (or Losses) from sale or exchange of livestock and farm machinery (from Form 1040, Schedule D)	.00	\$.00	Estimated 2015
17.	Net Profit (or Loss) (Add lines 15 and 16)	.00	\$.00	.00
18.	Your Share of Line 17 (Multiply line 17 by your percentage of ownership, question 6.)	\$.00	.00	\$.00

Business/Farm Assets					
The figures you report in column C sho could be sold for). Filers of IRS Form 1 forms, you may leave columns A an	120, 1120S or 1065 sho				
1. Current Assets	Colu	ımn A	Column	ı В	Column C
		Book Value at Beginning of Tax Year 2014		Book Value at End of Tax Year 2014	Fair Market Value at End of Tax Year 2014
a. Cash and short-term investments					
b. Receivables (total)					
c. Allowance for bad debts					
d. Inventories					
Other current assets not included above (Do not include loans to partners or shareholders.)					
f. Total current assets (Add 1a,1b, 1d and 1e, then subtract 1c)					
2. Fixed Assets					
	Accumulated Depreciation	Book Value at Beginning of Tax Year 2014	Accumulated Depreciation	Book Value at End of Tax Year 2014	Fair Market Value at End of Tax Year 2014
a. Land					
b. Buildings (purchase price)					
c. Accumulated depreciation on buildings					
d. Machinery and equipment (purchase price)					
e. Accumulated depreciation on machinery					
f. Other fixed assets					
g. Total fixed assets (Add 2a, 2b, 2d and 2f)					
h. Total depreciation (Add 2c and 2e)					
3. All Other Assets					
		Book Value at Beginning		Book Value at End	Fair Market Value at End
a. Total loans to partners or		of Tax Year 2014		of Tax Year 2014	of Tax Year 2014
shareholders listed in 5 on page 1 Itemize by partner or shareholder					
Name:					
b. Loans to others than partners or shareholders					
c. All other assets					
d. Total other assets (Add 3a–3c)					
4. Total Assets		Book Value at Beginning		Book Value at End	Fair Market Value at End
		of Tax Year 2014		of Tax Year 2014	of Tax Year 2014
a. Add 1f, 2g and 3d					
 b. Your share of total assets (Multiply line 4a by your percentage of ownership.) 					

Student's SSN

Business/Farm Liabilities Beginning of Tax Year 2014 End of Tax Year 2014 5. Liabilities a. Accounts payable .00 b. Other current debts c. Total current debts .00 (Add 5a and 5b) 6. Long-Term Liabilities (Don't include any amount listed above.) a. Mortgages on land and buildings (Don't include home mortgages.) .00 b. Debts secured by equipment .00 c. Loans from partner(s) or shareholder(s) Itemize by shareholder: .00 Name .00 .00 Name .00 Name .00 Name .00 d. Other debts e. Total long-term debts (Add 6a-6d) .00 7. Total Liabilities .00 (Add 5c and 6e)

Remarks

8. Your Share of Total Liabilities

(Multiply line 7 by your percentage of ownership.)

Use this space to explain any special circumstances. If more space is required, attach a letter to this form.

Signatures

Father's or Stepfather's signature	Date completed:	Day Month Year
Mother's or Stepmother's signature	Date completed:	Day Month Year

5

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