

APPLICATION REQUIREMENTS

APPLICATION FORM

All applicants are required to submit a completed application form together with their supporting documents.

APPLICATION FEE

Payment of this fee may be made with a check or money order payable to Woodbury University.

☐ **Domestic Applicants**

\$50 [USD] fee must accompany the application form.

☐ **International Applicants**

\$75 [USD] fee must accompany the application form

ACADEMIC TRANSCRIPTS

Official transcripts from all schools attended are required, regardless of credit received or courses completed.

International Students

Submit certified and/or official copies of their academic records with English translations.

These items must be submitted sealed [unopened] to the office of admissions or mailed directly from the school.

Credential Evaluation Report

Include an official Credential Evaluation Report from a NACES approved agency.

For a list of NACES approved agencies, please visit www.naces.org.

INTERVIEW

An interview, in person or by phone, is required. **Once all application material is submitted**, contact the School of Media, Culture & Design for the M.A. in Media for Social Justice at 818 252-5123.

LETTERS OF RECOMMENDATION

Three letters of recommendation, attesting to the applicant's academic achievements or professional experience, written by academic or professional personnel, counselors, supervisors, or teachers, are required for all graduate applicants. The letters should be submitted on the sender's letterhead and signed into a sealed [unopened] envelope.

PORTFOLIO

All graduate applicants with an art/design background should submit a portfolio of creative work.

The type of creative work includes but is not limited to the following:

Film/video

Photography

Creative Writing

Interior, industrial, web,
game, and graphic design

Fine arts (such as drawing, painting,
sculpture, also printmaking and ceramics)

Woodworking, fashion design, crafts

Architectural and landscape design

Drawing (freehand or mechanical)

Work submitted may include essays, class assignments, independent projects, or examples from professional employment. If professional or group projects are submitted, the applicant must indicate the extent of his/her role in the work. Portfolios should be no larger than 9x12 inches and no smaller than 5x7 inches. Although bound and printed submissions are preferred, CD's or DVD's will be accepted. We will not accept work submitted on slides. If you would like your portfolio returned, include a self-addressed envelope with sufficient postage affixed. Unclaimed portfolios will be discarded. Students without an art/design background have the option of submitting a portfolio of creative work or an academic writing sample (at least 5-6 pages). Refer to the Graduate Admissions Office for more details about the portfolio.

RESUME

All graduate applicants are required to submit a resume or curriculum vitae. This information should list the applicant's academic research, professional experience, or published works.

STATEMENT OF PURPOSE

This one-to-two page essay should describe the applicant's educational and/or professional background and his/her reason for pursuing the M.A. in Media for Social Justice at Woodbury University's School of Media, Culture and Design.

TEST SCORES

Applicants to the program with a cumulative undergraduate GPA less than 2.5 are required to submit test results from the Graduate Record Exam General Test [GRE]. For more information on the GRE, go to www.ets.org/gre. Students should take exams no later than January of the application year.

INTERNATIONAL STUDENTS

■ CERTIFIED BANK AFFIDAVIT

The international applicant must provide a certified bank affidavit for each source of funds, including personal funds. This requirement is set by the United States Citizenship and Immigration Services [USCIS] and must be met before any university is permitted to issue an I-20. The Bank Affidavit may be submitted in the form of an ORIGINAL bank statement [checking and/or savings account] issued within the last six months. Photocopies of original documents cannot be accepted. All documents must be original and translated into \$ [USD].

■ ENGLISH LANGUAGE PROFICIENCY

Demonstration of proficiency in the English language is required for admission to Woodbury graduate programs. Applicants should request that an official copy of their TOEFL [Test of English as a Foreign Language] or IELTS [International English Language Testing System] scores be sent by the affiliated organization to Woodbury University's Office of Admissions. The minimum TOEFL score for admission is 550 [paper-based], 220 [computer-based], 83 [internet-based]. The minimum IELTS score for admission is a 6.5.

For more information on these two testing systems, please visit www.toefl.org or www.ielts.org.

■ PASSPORT AND / OR CURRENT VISA

Include a copy of the student's passport and visa in the application submittal.

WOODBURY UNIVERSITY

818.767.0888

Office of Graduate Admissions 818.252.5221
7500 Glenoaks Boulevard, Burbank, CA 91510-7846